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CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Union Ministry of Human Resource Development Govt. of India)
"SARVODAYA" - 2, COMMUNITY CENTRE, SHEET VIHAR, DELHI - 110 021

REGD./OFFICE PDR#
No. CBSE/AF/2122226/SL-01135-1617/2018 / 114822

Dated: 22.07.2018

Offg. Manager

Dr. Anil Lal (ex-officio Member-Secretary, School,
Chakrabarti, Madras)
Uttar Pradesh-221004

Re: Request for Provisional Affiliation upto Secondary Level etc.

Sr. Officer

With reference to your online application SL-01135-1617 dated 30.06.2018 on the subject cited above, I am directed to issue the sanction for **Composite Provisional Affiliation for Secondary School Submission of the Board for a period of three years w.e.f. 01.04.2018 to 31.03.2021.**

The above sanction is subject to fulfilment of following conditions:-
The Affiliation Code Number allotted for your school is **2122226**. This may please be noted and stated for any further correspondence with the Board.

- The school will implement Continuous and Comprehensive Evaluation (CCE) as per the guidelines of the Board upto Class X vide Circular No. 06/01/2013 dated 29.09.2008 in the school.
- The school will follow the syllabus on the basis of curriculum prescribed by NCERT/CBSE and text books publishing by NCERT/CBSE for the Middle Classes. The school will follow syllabus and courses as per scheme of studies prescribed by the Board for Secondary/Sr. Secondary School Examination and changes made therein from time to time.
- The school will follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Government from time to time.
- The school will admit students
- proportionate to the facilities available in the school as prescribed in the Affiliation Bye-Laws of the Board which shall not in general exceed the optimum number as under:-

Campus area	Enrolment	No. of Sections (per primary to X)
(a) 1.0 acre	1200	02 in each class
(b) 1.3 acre	1575	03 in each class
(c) 2.0 acre	2500	04 in each class
(d) School running on bigger campus of more than 02 acres, the number of students shall be restricted as per the actual facilities in the school which shall be proportionate to the optimum number mentioned at (a), (b) and (c) above.		
(e) Schools running on less than 01 acre campus shall restrict number of students as follows:-		
Category	Area of land	No. of students
(i) Secondary School	2000 sq. mtrs	600 upto Class X
(ii) Sr. Secondary School with two streams	3000 sq. mtrs	800 upto Class X

- The school will provide well equipped Laboratories, Library and other facilities as per norms of the Board. The library books to the academic level of students to be made available in the library and will be open for 04/05 hours per student subject to a minimum of 4000 books including textbooks.
- The school will also abide itself by the conditions of affiliation already prescribed by the State Government concerned.
- As per Affiliation Bye-Laws the minimum strength of a section should not exceed more than 40 students.
- The school should have at least one adequately equipped computer lab with a minimum of 10 computers and would ensure computer student ratio of 1:20 at least. Proper software along with facility of Broad Band connectivity with the feature of Internet always on from any service provider to be provided.
- The student teacher ratio of 1:15 is to be maintained to teach various subjects and school shall appoint qualified and trained teaching staff on regular basis as per provisions of Affiliation Bye-Laws of the Board.
- The school and its records shall be opened for inspection by an officer/official of the Board or an authorized representative of the Board/State Educational Department at any time and the school shall furnish information as may be asked for by the Board/State Government from time to time.
- The school will create Reserve Fund as per the requirement of the Affiliation Bye-Laws.

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- The school will strictly adhere with all rules regarding safety of students including Fire lighting and Transportation, etc. Further, school will provide adequate facilities for potable drinking water and clean healthy and hygienic toilets with washing facilities for boys and girls separately in proximity to the corner of students.
- 5-6 names of persons not below the rank of Principal of Sr. Secondary School affiliated with the Board be recommended so that two of them may be approved by the Board as its nominees in the School Managing Committee. Of these 2-3 may be Principal of KVAFSU.
- The accounts should be audited and certified by a Chartered Accountant and proper accounts statements should be prepared in the name of school, as per rules. A copy each of the Statements of Accounts should be sent to the Board every year.
- It is mandatory for every affiliated school to become a member in the local Sahasrayoj of CBSE schools.
- The Board would not allow any transfer of property/lease of school by any society/Management/ Trust to another Society/Management/Trust through agreement/lease deed and the school shall not be closed down in the same premises, in case such transaction is effected explicitly or implicitly the Board shall withdraw its affiliation with immediate effect.
- The school should not start Class XI/XII without written approval of the Board. The Board shall not be responsible for any consequences in case class XI/XII is started without following the Affiliation Bye-Laws and obtaining the prior approval of the Board.
- The school will apply for further Extension of Provisional Affiliation on online through www.cbseaff.nic.in with the prescribed fee of Rs. 25,000/- and other essential documents before 30th June of the preceding year before the expiry of the date of provisional affiliation otherwise penalty @ Rs. 10,000/- p.m. subject to maximum fee 50,000/- will be charged for late execution of application.
- The school will open CBSE pattern classes (K to I) 01.04.2018. Accordingly, 1st Batch of class X in the school will appear in the Board's Examination to be held in the year 2018.

School will provide physical facilities as per norms of the Board. The facilities reported at the time of last inspection are as given under:-

1. Area of school campus	-	6248.91 Sq. Meters
2. Total built up area	-	3094.21 Sq. Meters
3. Area of Play ground	-	4297.39 Sq. Meters
4. No. of class rooms	-	25 (20x20) Sq. feet
5. No. of labs	-	6
(a) Composite Science Lab	-	1 (40x20) Sq. feet
(b) Physics Lab Size	-	1 (40x20) Sq. feet
(c) Chemistry Lab Size	-	1 (40x20) Sq. feet
(d) Biology Lab Size	-	1 (40x20) Sq. feet
(e) Maths Lab	-	1 (20x20) Sq. feet
(f) Computer Science Lab	-	1 (30x20) Sq. feet

Size and number of books in the Library- 01 (50x20) square feet, No. of books - 1877.

22. Special conditions to be complied within One month positively falling which the school is liable for action:-

- School is required to submit copy (receiving) of application submitted to State Education Department for NOC.
- The school is required to re-constitute the School Managing Committee nominating Principal as the Member Secretary along with 2 parents and 2 teachers representatives as per the provisions of Affiliation Bye-Laws of the Board and ensure that there is no blood relation among the members. Hence, a revised copy of SMC alongwith No Relation Affidavit is required to be submitted.
- The school is required to arrange to send their teachers to attend CCE training programmes conducted by CBSE for effective implementation of CCE scheme.

23. Other conditions as per enclosed Annexure 'A'.

Yours faithfully,
[Signature]
ASSISTANT SECRETARY (AFF)